



## Coordinator for Knowledge Management and Learning in Disability Inclusive Development

**(Full time, based in Brussels)**

The European Disability Forum (EDF) and the International Disability and Development Consortium (IDDC) are part of a Consortium with FIIAPP (project lead) and EU Member States Development Agencies to implement the EC funded project 'Bridging the Gap'. With 'Bridging the Gap' five partner countries in Africa and Latin America will be supported to implement the Convention on the Rights of Persons with Disabilities (CRPD) in selected sectors. Beyond the project life-time – from April 2017 to March 2021 – policies, structures and processes will be established to sustainably ensure full participation and inclusion of persons with disabilities. EDF and IDDC have agreed to lead in the Consortium the work around Knowledge Management and Learning. To fulfil this role, **IDDC is recruiting an expert in knowledge management preferably in disability and development contexts.**

### Functions

The purpose of the position is to set up and manage the knowledge management and learning component of the EU project 'Bridging the Gap', which informs policy development and implementation among the project partners and beyond:

- The Knowledge Management and Learning Coordinator will ensure effective and coordinated learning from the Action and support the development of joint capacity building methods and tools
- He/she will provide guidance on identifying lessons learned and building of evidence in disability-inclusive development
- He/she will support in developing mechanisms to document and monitor the outcomes of interventions across different sectors and on cross-cutting issues
- He/she will identify key drivers for disability-inclusive development cooperation and promote them among EU development actors
- He/she will create adaptable tools for disability-inclusive sector policies, which can be taken up by donor countries in Europe and beyond
- He/she will support the organisation of events at EU level
- He/she will link the CSO engagement in partner countries with the global knowledge management and learning initiatives

## Requirements

- At least 5 years direct experience in implementing disability and development programmes
- At least 5 years' experience in a capacity building/ learning function/ knowledge management function (having run training/ given technical support in development programmes and set up and managed knowledge management systems)
- Experience in managing inclusive/ accessible events
- Experience in developing fully accessible communication materials
- Experience in using project/ field based learning in advocacy at national, European or international level
- Excellent written and verbal communication skills in English, and comfortable to communicate in Spanish and French
- Direct working experience with DPOs (in partnership, projects, capacity building) and other development stakeholders
- Proven knowledge in international development cooperation policies – with a focus on the Sustainable Development Goals (SDGs)
- Proven knowledge on the UN Convention on the Rights of Persons with Disabilities
- Educational background which includes human rights, disability or development

## Assets

- Knowledge of monitoring and evaluation tools and experience in managing multi-country projects
- Excellent written and verbal communication in French
- Excellent written and verbal communication in Spanish
- Knowledge of EU member states development policies and alignment with the SDGs
- Research experience

The post-holder will be employed by the IDDC Secretariat in Brussels but will report directly to the Project Director based in Madrid. He/she works closely with EDF and IDDC representatives in Brussels.

**Persons with disabilities are strongly encouraged to apply for this role.**

**Gross starting salary:** € 3000

**Contract:** Fixed-term contract for the project duration.

**Closing date** for receipt of applications: Thursday 27 April 2017

**Date and location of the interview:** Friday 5 May 2017, Brussels

The interview panel will include EDF, IDDC and FIIAPP representatives.

**This post is open to people who have a work permit to live and work within the EU. Further information and our application pack are available from the EDF and the IDDC websites. Please use the application form to apply for this job.**

EDF Recruitment

European Disability Forum  
Square de Meeûs 35, B-1000 Brussels, Belgium

**Telephone:**+32 2 282 46 03

**Email:** [recruitment@edf-feph.org](mailto:recruitment@edf-feph.org)

**Web:** [European Disability Forum](#)

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The [European Disability Forum \(EDF\)](#) is a non-governmental European umbrella organisation set up to represent organisations of persons with disabilities at EU level. Its membership includes 129 member organisations including 96 European NGOs and 32 National Federations of organisations of persons with disabilities. The EDF's mission is to promote the equal opportunities and human rights of the 80 million persons with disabilities in Europe.

The [International Disability and Development Consortium \(IDDC\)](#) is a global consortium with 28 member organisations, including disability and development non-governmental organisations (NGOs), mainstream development NGOs and disabled people's organisations (DPOs) supporting disability and development work in more than 100 countries around the world. The aim of IDDC is to promote inclusive development internationally, with a special focus on promoting the full and effective enjoyment of human rights by all persons with disabilities living in economically poor communities in lower and middle-income countries.



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